



Arkansas Retired Teachers Association

2023 Grant Application Guidelines

ARTA currently awards \$2,000 grants two categories.

Please make sure you are applying in the correct category before you begin.

Parsons-Burnett Grant - Certified Employees

Eligibility Criteria

1. Applicant must be currently employed as a certified educator in an Arkansas public school.
2. Applicant must be working towards a specific graduate degree, endorsement or certification.
3. Requests for funds to pay off student debt are not eligible.
4. Previous applicants may reapply.

Application Contents – ALL ARE REQUIRED

- ___ Personal Information
- ___ Education Plan (institution you plan to attend AND degree or certification you are pursuing)
- ___ Employment Information, including references
- ___ Personal Statement (rationale for application)
- ___ Financial Statement (rationale for application)
- ___ Innovation/Technique (description/example)
- ___ Additional volunteer/community service
- ___ Copies of official graduate and undergraduate transcripts
- ___ List of 12 semester hours of graduate education courses to be completed within a 15-month period
- ___ Letter of reference from most recent principal/supervisor on school letterhead

Mitchell-Fair Grant - Classified Employees

Eligibility Criteria

1. Applicant must have three (3) years current employment in an Arkansas public school.
2. Applicant must have at least three (3) years of service credit in the Arkansas Teacher Retirement System.
3. Applicant must have at least 15 credit hours in an accredited college.
4. Applicant must be working toward an Arkansas teaching license.

Application Contents – ALL ARE REQUIRED

- ___ Personal Information
- ___ Education Plan (institution you plan to attend AND description of your current educational status)
- ___ Employment Information, including references
- ___ Personal Statement (rationale for application)
- ___ Financial Statement (rationale for application)
- ___ Additional volunteer/community service
- ___ Copies of official transcripts
- ___ Education Plan (acceptance, enrollment, course list, etc.)
- ___ Letter of reference from most recent principal/supervisor on school letterhead

- Narrative/descriptive portions of the application may be cut and pasted from a text document
- Supporting documents should be uploaded within the application
- You will be able to save your application and return to it later
- Applications must be completed **ONLINE by June 15**
- **INCOMPLETE APPLICATIONS WILL NOT BE SCORED**

For additional information or assistance, contact the ARTA office at 501-375-2958